

# Agenda

## Consultative Committee with Parents

**6.30 – 8.30pm, Thursday, 1 October 2015**

European Room, City Chambers, High Street, Edinburgh

## Contacts

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## **1. Order of Business**

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

- 2.1 In terms of Section 5.4 of the Councillors' Code of Conduct, Councillors are required to declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Note of Previous Meeting**

- 3.1 Consultative Committee with Parents: 14 May 2015 (circulated)

## **4. Director's Update**

- 4.1 Report to Parent Council Neighbourhood Groups September 2015 (circulated)

## **5. Presentations/Reports**

- 5.1 Budget Engagement – Convener to report  
5.2 Music, Arts and Learning – Linda Lees  
5.3 Placing in Schools update – Moyra Wilson

## **6. Education, Children and Families Committee Reports**

- 6.1 The agenda, minutes and reports for the Education, Children and Families Committee of 6 October 2015 will be available by the afternoon of Wednesday 30 September 2015. The papers for this Committee and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/meetings](http://www.edinburgh.gov.uk/meetings)

- Numeracy
- Modern Foreign Languages
- Breakfast Clubs
- Child Poverty

- 6.2 New Localities provision for parent groups – proposal (circulated)  
6.3 Other items of business for the Education, Children and Families Committee (to be confirmed)

## **7. Neighbourhood Representatives – Key Issues**

The Convener will invite parents to raise any issues or additional information not already included in the minutes of the Neighbourhood Groups.

- 7.1 West Neighbourhood Group 1 September 2015 (circulated)  
7.2 North Neighbourhood Group 7 September 2015 (circulated)  
7.3 South West Neighbourhood Group 9 September 2015 (circulated)

- 7.4 East Neighbourhood Group 15 September 2015 (circulated)
- 7.5 Citywide Special Schools Group 17 September 2015 (circulated)
- 7.6 South Neighbourhood Group 22 September 2015 (circulated)

## **8. Report from National Parent Forum Representative**

- 8.1 Report by National Parent Forum Scotland

## **9. Report from Scottish Parent Teacher Council Representative**

- 9.1 Report by Eileen Prior, Scottish Parent Teacher Council (circulated)

## **10. Dates of future meetings**

Budget Meeting –Tuesday 24 November 2015

Thursday 25 February 2016 (6.30-8.30pm)

Thursday 19 May 2016 (6.30-8.30pm)

## **Carol Campbell**

Head of Legal, Risk and Compliance

## **Membership**

### **Members appointed by the Education, Children and Families Committee**

- Councillors Godzik (Convener), Aldridge, Corbett, Dixon, Fullerton, Redpath and Rust
- Allan Crosbie, teacher representative from the Education, Children and Families Committee

### **Parent and outside agency representatives**

- Two parent representatives from each of the Neighbourhood Groups
- One parent representative from the citywide Special Schools Group
- One parent representative from the Additional Support for Learning (ASL) Forum
- One head teacher from each sector on a rota basis
- One representative from the National Parent Forum
- One representative from the Scottish Parent Teacher Council

### **Lead officers**

- Gillian Tee, Director of Children and Families
- Andy Gray, Head of Schools and Community Services, Children and Families
- Moyra Wilson, Senior Education Manager, Children and Families

## **Information about the Consultative Committee with Parents (CCwP)**

The CCwP is a Forum for discussion and consultation with parents on citywide and national issues.

A parent representative from the CCwP is appointed to the Council's Education, Children and Families Committee with full voting rights.

Further information on the CCwP may be obtained from the link below:

[Parental Engagement Report](#)

## **Further information**

If you have any questions about the agenda or meeting arrangements, please contact Ross Murray, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, East Market Street, Edinburgh, Tel 0131 469 3870, e-mail [ross.murray@edinburgh.gov.uk](mailto:ross.murray@edinburgh.gov.uk) .

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

## Note of meeting

## Item 3.1

### **Consultative Committee with Parents**

**6.30pm, Thursday, 14 May 2015, City Chambers, High Street, Edinburgh**

#### **Present:**

##### **Elected Members**

Councillors Godzik (Convener) and Redpath.

##### **Neighbourhood Groups - Parent Representatives**

Alison Bowyer, West Neighbourhood Group  
Sally Cavers, South West Neighbourhood Group  
Stephen Harrold, South Neighbourhood Group  
Lindsay Law, North Neighbourhood Group  
Sharon Mortimer, North Neighbourhood Group  
Alison Nicolson, Citywide Special Schools Group  
Gareth Oakley, West Neighbourhood Group  
Liz Power, Citywide Special Schools Group  
Alexander Ramage, South Neighbourhood Group

##### **Head Teacher Representative(s)**

Jack Simpson, Leith Academy

##### **Scottish Parent Teacher Council**

Eileen Prior

##### **Officers in Attendance**

Gillian Tee, Director of Children and Families  
Alistair Gaw, Head of Support to Children and Young People, Children and Families  
Andy Gray, Head of Schools and Community Services, Children and Families  
Ruth Hendery, Special Schools Service Manager, Children and Families  
Moyra Wilson, Senior Education Manager, Children and Families  
Crawford McGhie, Asset Planning Manager, Children and Families  
David McKee, Quality Improvement Officer - Technologies, Children and Families  
Susan Weir, Assistant Committee Clerk, Corporate Governance

## **Apologies**

Councillors Corbett, Dixon and Fullerton; Colin Burrow, Allan Crosbie, James Nicol, Maria Lloyd, Billy MacIntyre and Barbara Schuler.

## **1. Welcome and Introduction**

### **1.1 Rosie Wilson and Ellen Muir – note of thanks**

Councillor Godzik noted thanks to Rosie Wilson and Ellen Muir for their valued contribution to the work of the Consultative Committee following their departure from the Council. Ruth Hendery was welcomed to her first meeting of the CCWP as the new Special Schools Service Manager.

## **2. Minutes**

### **Decision**

The Note of Meeting of the Consultative Committee with Parents of 26 February 2015 was approved as a correct record.

## **3. Director's Update**

### **3.1 Parent Council Neighbourhood Groups**

A report had been circulated to Parent Council Neighbourhood Groups providing an update for parents/carers in relation to Children's Services in Edinburgh. The report included feedback from the Neighbourhood Parent Groups and a progress update on matters arising. The Director of Children and Families highlighted the following key areas:

### **3.2 Budget**

With the start of another financial year, the Director reported that a balanced budget had been delivered for Children and Families in 2014-15. For 2015-16, another £14m savings would need to be found, however the Director was pleased to report that school budgets had been protected from any further reductions.

### **3.3 Defibrillators in Schools**

In consultation with the Scottish Ambulance Service, a commitment had been made to install defibrillators in all of the Council's secondary schools. Some had already been provided through the generosity and fundraising efforts of parents and the wider public. The remainder would be provided by the Council.

### **Decision**

- 1) To note the update report by the Director of Children and Families.
- 2) To note that the Director would report back to the Consultative Committee on the provision of defibrillators in special schools.

(Reference – report dated May 2015 by the Director of Children and Families, submitted)

#### **4. Rising Rolls/ Local Development Plan/ Wave 4 Programme**

The Director introduced Crawford McGhie who had been invited to present an update on the Children and Families estate including information on rising school rolls; education needs assessment which would inform actions in the Local Development Plan (LDP) Action Programme; and the fourth wave ('Wave 4') of investment in the school investment programme.

##### **Decision**

- 1) To note the information presented.
- 2) To note that a report providing further information on the Wave 4 programme would be presented to a future meeting of the Council.
- 3) To note that rising rolls in secondary and special schools would be addressed in future reports.
- 4) To thank Crawford McGhie for his presentation.

(Reference – presentation by the Director of Children and Families, submitted)

#### **5. Working Towards 1:1 Digital Learning**

David McKee, Quality Improvement Officer (Technologies), had been invited to present information on 1:1 Digital Learning.

1:1 Digital Learning could transform learning through access to a personal mobile device for every learner that could be used where appropriate in any lesson, and potentially at home through:

- Providing access to up-to-date, authentic information from a huge variety of primary resources.
- Personalising and transforming learning and teaching using a wide range of digital tools.
- Extending learning, collaborating and publishing beyond the classroom.
- Improving home school links by increasing parental involvement in learning.
- Helping develop learning, thinking and digital literacy skills vital for success in today's technology rich society.

##### **Decision**

- 1) To note the information presented.
- 2) To note that in terms of sustainability, options for recycling/refreshing would be looked at.
- 3) To thank David McKee for his presentation.

(Reference – Presentation by the Director of Children and Families, submitted)

#### **6. Committee Reports – Education, Children and Families Committee 19 May 2015**

The Director highlighted reports being presented to the Education Children and Families Committee on 19 May 2015 as follows:

## **6.1 Term Dates**

Following consultation on the criteria for setting school session dates, approval would be sought for proposed school session dates for 2016/2017 and 2017/2018. Proposals on a wider consultation on dates for 2018/2019 and beyond were also outlined.

## **6.2 P1-3 Free School Meals**

Progress was outlined on the impact of the delivery of the free school meals policy on primary schools across the Council estate.

## **6.3 Early Years**

Details were provided of national priorities in early years and progress towards the implementation of requirements in line with legislation, including the Children and Young People (Scotland) Act 2014. Key achievements and future priorities for the early years service were also outlined.

## **6.4 Preventing and Responding to Bullying**

An update was provided on a range of local and national measures to reduce bullying, prejudice and discrimination between pupils in schools. Good practice and progress within City of Edinburgh Schools was highlighted.

### **Decision**

- 1) To note the information provided on the reports being presented to the Education, Children and Families Committee on 19 May 2015.
- 2) To note that representatives from the CCWP would be asked to be involved in the preparation of questions for future consultation surveys on the school term dates for 2018-19 and beyond.

(Reference – [Education, Children and Families Committee 19 May 2015](#) )

## **7. Appointment of Parent Representative to the Education, Children and Families Committee**

The Committee had previously been advised that the term of office for the parent representative on the Education, Children and Families Committee was due to expire at the end of June 2015 and had noted the timetable for the nomination/election process for the position.

Parent members of the Consultative Committee with Parents had been invited to nominate for the position of parent representative to the Education, Children and Families Committee.

### **Decision**

- 1) To note that one nomination had been received for Alexander Ramage for the position of parent representative on the Education, Children and Families Committee.
- 2) To recommend to the Council the appointment of Alexander Ramage as parent representative to the Education, Children and Families Committee commencing session 2015-16 (term of office to run from July 2015 to May 2017).



- 3) To note that the appointment would be conditional upon confirmation that the appointee would comply with the Councillors' Code of Conduct and membership of the Protection of Vulnerable Groups (PVG) Scheme.

(References – Consultative Committee with Parents 26 February 2015 (minute item 6); report by the Director of Corporate Governance, submitted)

## **8. Neighbourhood Issues**

Minutes of the most recent meetings of the Parent Neighbourhood Groups had been circulated. The Convener invited parents to raise any issues or additional information not already included in the minutes.

### **Decision**

- 1) To note the issues raised in the minutes of the school neighbourhood group meetings.
- 2) In regard to a concern raised on sanitation in primary school toilets, to note that discussion would take place with the Convener of the Finance and Resources Committee on funding for adequate cleaning in schools.
- 3) In regard to concern raised about the amount of assessment carried out in schools for children in S4-S6, it was noted that measures were included within the Curriculum for Excellence to reduce bureaucracy.
- 4) To note that the matter of maintenance and repair of play equipment provided in school playgrounds by parents and other groups was currently under consideration by the Director.
- 5) In terms of the introduction of Self Directed Support, to note the request from the City Wide Special Schools Group for information on action being taken to ensure that services would remain available to buy for children with complex needs.
- 6) To note that the Director would take back to the Scottish Government the good practice of Pupil Voice.
- 7) To note that the Director would look into a concern raised about the impact on pupil exams of instrumental teachers retiring at Craigmount High School.
- 8) To thank Martin Vallely for discussions held with the City Wide Special Schools Group on the speech and language therapy service.
- 9) To note the Committee's thanks to Moyra Wilson in appreciation of her involvement and work with the Neighbourhood Groups.

(Reference – minutes of Parent Neighbourhood Group meetings, submitted)

## **9. Report from National Parent Forum Scotland**

Barbara Schuler had submitted apologies for this meeting.

### **Decision**

To note that an update report would be provided to a future meeting.

## 10. Report from Scottish Parent Teacher Council (SPTC)

Eileen Prior provided an update on the latest issues from the Scottish Parent Teacher Council.

### Decision

- 1) To note the update from the SPTC.
- 2) To note the SPTC's request for involvement in the CCWP's Parent Neighbourhood Group meetings.
- 3) To note the offer from the SPTC to give a future presentation on the Partnership Schools programme.
- 4) To note that feedback on any of the issues in the report could be made to [sptc@sptc.info](mailto:sptc@sptc.info).

(Reference – report by the Scottish Parent Teacher Council May 2015, submitted)

## 11. Dates of Future Meetings

### Decision

To note dates for future meetings of the Consultative Committee as follows:

- Thursday 1 October 2015 (6.30-8.30pm)
- Thursday 3 December 2015 (6.30-8.30pm)
- Thursday 25 February 2016 (6.30-8.30pm)
- Thursday 19 May 2016 (6.30-8.30pm)

## **Executive Director of Communities and Families**

### **Update for Parent Council Neighbourhood Groups**

### **Item 4.1**

**September 2015**

This report provides an update for parents and carers in relation to Children's Services in Edinburgh. We have also included feedback from the Neighbourhood Parent Forums and a progress update on matters arising.

The last Consultative Committee with Parents (CCwP) on 14 May 2015 was another positive meeting. The two topics chosen by the parents to discuss were: Rising School Rolls and 1:1 Digital Learning.

In the first presentation Crawford McGhie, Asset Planning Manager described the huge amount of building work underway across the Children and Families Estate. This includes: 3 new secondary schools, 9 nurseries, 2 primary schools, 1 special school, 2 children's homes and 8 school extensions which were completed for the start of term. To view the full presentation, please click [here](#).

The second presentation by Dave McKee, Acting Quality Improvement Officer, described the number of 1:1 devices in our schools (e.g. iPads) and the positive impact this is having on teaching and learning. Work is being progressed on a strategy for 'Bring Your Own Device' which would enable pupils to bring computers in from home if they have them. This will only be considered once a full equalities impact assessment is carried out to ensure that there would be equity in provision if a policy like this was implemented.

Again I would like to thank Lindsay Law for her hugely valuable input as parent representative on both the CCwP and the Education Children and Families Committee for the past three years. I am delighted to welcome Alexander Ramage as the new Parent Representative.

#### **1. Exam Update**

Once again I am delighted about our positive exam results. The highlights of which are:-

- By the end of S4, 39% of the S4 roll achieved 5 qualifications at National 5 level which is an increase of over one percentage point from last year.
- By the end of S5, 58% of the S4 roll achieved 1 or more Highers – a 4 percentage point improvement on last year and a 16 percentage point improvement since 2009. (Across the city there were 6354 presentations for revised higher (pass rate A-C 77%) and 4693 for the new curriculum for Excellence Higher (pass rate 82%).)

- By the end of S6, 63% of the S4 roll achieved one or more Highers – a 2 percentage point (with rounding) increase on the previous year and a 15 percentage point improvement since 2009.
- A particular strength is the percentage increase in attainment across all measures when comparing the 2009 data with the 2015 results.
- A particular strength continues to be attainment of pupils by the end of S5 and S6 where the strong levels of attainment have either been maintained or improved at all levels.

Please note these are not final exam results as the appeals process is not yet complete.

## **2. Positive Destinations for School Leavers**

This year's sustained positive destinations have increased again. Figures published by the Scottish Government show that the success rate of school leavers in Edinburgh achieving and sustaining a positive destination are at the highest rate ever. The figure is up 10 per cent since the Edinburgh Guarantee began three years ago and is now at 93.1 per cent up from 91.2 at the same time last year. We do not currently have the comparator data, but it is important to know the following:-

- The figures in 16 out of 23 secondary schools have increased from the Initial Report in September
- City wide increase in employment from 19.2% to 25.2% (617 to 805)
- City wide "unknown" has decreased from 20 down to 8 (0.35%)
- Largest increases in Positive Destinations – Craigroyston 55 to 64 (up 13.1%) Firrhill 181 to 194 (up 6.8%) Forrester 75 to 79 (up 6.7%) Gracemount 89 to 95 (up 6.8%)
- Unemployed Seeking has dropped from 230 to 176 (7.2% to 5.5%)

## **3. Literacy**

- You will have seen recent media coverage on an apparent drop in literacy levels across Scotland. I am pleased to report that this is not the case in Edinburgh.
- Our literacy strategy is having positive impact on literacy levels in Edinburgh. The national impact study on "Literacy and English and the impact of Curriculum for Excellence for pupils aged 3-15" highlighted Liberton High School and Hailesland Early Years Centre as national good practice.

- **Fast Track reading programme:** Once again we have had positive [press](#) coverage related to our Literacy comprehension programme being used in our Secondary schools. This highlighted the positive impact on the programme on literacy levels in secondary schools.

#### **4. Budget**

Children and Families once again delivered a balanced budget 2014/15. We ended the year with £10 under spend on a £380m budget! Our budget challenges continue and we have a further £15m savings to make in 2015/16. We are working on our savings proposals for 2016/17.

#### **5. Transformation Change**

You may be aware at the Full Council meeting on Thursday 25 June 2015 where the Council's Transformational Change programme was approved by Councillors. These proposals will help deliver services more effectively and locally tackle the savings of £107 million we need to make over the next five years. In the three most recent year's budgets, we have delivered almost £80 million of recurring savings across the Council, while seeking to protect front line service delivery.

#### **6. Children and Families awards**

This year I am delighted that we have had over 50 entries for the Children and Families achievement awards. The ceremony will be at the Assembly Rooms on September 28 2015, when the winners will be announced.

#### **7. Play Day**

Once again Edinburgh's historic Grassmarket was transformed into a giant children's play area on Wednesday 29 July 2015 to promote play in the city.

There were lots of family-friendly activities on offer including junk drumming, a mud kitchen, parachute games, magic potions, a giant sand pit, water play, and a cardboard city.

This was the 15th year that the event has been held and every year gets bigger and more fun! Thousands of people, both young and old, have come along to join in activities on offer.

Playday is the national day for play. On Playday thousands of children and their families get out to play at hundreds of community events across the UK.

As well as a celebration of children's right to play, Playday is a campaign that highlights the importance of play in children's lives. It's all about learning for life and showing that play is fun not just for the child but for adults as well.

## **8. Edinburgh Early Learning and Childcare Academy -The Flagship for Early Years Training.**

The Edinburgh Early Learning and Childcare Academy (EELCA) was launched in August 2014 as part of our Early Years Strategy aim ***“To develop a highly skilled and motivated workforce to deliver a high quality Early Years Service.”*** and meet the requirement of national policy from the Children and Young People (Scotland) Act 2014, to *“raise the quality and status of the workforce”*. Our first group of EELCA modern apprentice and trainee early years practitioners are now approaching the end of the first year of their two year course towards achieving an SVQ level 3 qualification in Social Services for Children and Young People. The fifteen early years practitioner trainees and eleven modern apprentices are based in local authority nursery classes, nursery schools and early years centres. The early years practitioner trainees receive input from our EELCA training team, Tracey Shaw, Lynn Mc Nair and Jane Whinnet and their assessor Amanda Godsell. The modern apprentices are receiving their training at Edinburgh College. We are working closely with the assessment team at the college to ensure quality training experiences. We are in the process of training new assessors to join the EELCA training team, which will allow us to further develop the programme to meet the future needs of the workforce.

## **9. Mentors in Violence Prevention**

I was pleased to attend the first annual Mentors in Violence Prevention award ceremony. We heard from young mentors from Portobello, Craigroyston and Holyrood about the impact this work is having on their schools and also in developing them as leaders. The event was jointly hosted with Police Scotland.

## **10. Integrated Children’s Service Board**

I am pleased to report on the first meeting of our new Children’s Service Board held jointly with Health, Police and the Voluntary Sector. We agreed that our first. We agreed that our first priority is look at how we improve support for children with mental health difficulties.

## **11. Career Academies Scotland**

The excellent work in Edinburgh of the Career Academies in Scotland was celebrated at an event in April. Career Academies UK is re-launching later this month as Career Ready and more information can be found on their new [Career Ready website](#) which is now live.

Career Academies have been provided in Edinburgh’s secondary schools since 2012. This year we have had 22 secondary schools taking part. The remaining school will be coming on board in the next school session. All 23 secondary schools will be involved. This means that each school will have at least 5 businesses linked to them over a two-year period.

## **12. Portobello topping out for the new high school**

This is a key stage for the Portobello building project and the topping out was a special day for everyone who has been involved in the project over many years. Although there is still some way to go, after many years of looking at the images for the school it was very satisfying to see the building rising from the ground and becoming reality. The school will officially open in the Autumn 2016.

### **13. National Review of Early Years Workforce**

Our Early Years Senior Education Manager Aileen McLean has been invited to participate as a member of the National Review of the Early Years Workforce. I thought you might appreciate, as I do so, sight of this paragraph within it. Prof Imran Siraj led the review and was very complimentary about our early years centres when she visited them. "The City of Edinburgh Council is one example of the best early learning focuses within Scotland. This is based on the professional development they provide for early years staff, much of which follows the Froebel model. This model is child centred with a play-based pedagogy, and is underpinned by a knowledge and understanding of child development which supports assessment, evaluation and planning."

### **14. Parenting Programmes doing well in Edinburgh**

Support for parents is important to us. The Parent and Carer Support Team coordinates the delivery of a number of [parenting programmes](#), as well as offering advice and training to staff.

The programmes on offer range from adult and infant activity sessions to practical courses that support families with teenagers. All of the courses put parents in the driving seat, helping them to find solutions to potential problems before they arise. Practitioners delivering courses include those with child development, adult education and family support backgrounds, as well as educational psychologists and specialists in mental health. Read more on Bright Futures Blog [Putting Parents in the driving seat](#).

If you work with children and parents/carers you think might be interested, please contact [Pat Southall](#) on 0131 469 3417.

### **15. Psychology of Parenting Project (PoPP) Update**

PoPP is aimed at improving the availability of high quality evidence-based parenting programmes for families with young children (3 and 4 year olds) who have elevated levels of behaviour problems. Edinburgh is successfully delivering PoPP in North and clusters within South and South West. Practitioners from a range of services have been identified and facilitator training for the two programmes, the Incredible Years® and Group Triple P is now underway to rollout PoPP across the rest of the city. You can read about this on the Psychology of Parenting Project [website](#)

More information on this is available from Pat Southall on 469 3417  
[pat.southall@edinburgh.gov.uk](mailto:pat.southall@edinburgh.gov.uk)

## **16. New Head Teacher of ASL Service appointed**

I am delighted that Kirsty Rosie has now taken up her post as the Head Teacher of the Additional Support for Learning Service in May. Kirsty was formerly Head Teacher of Prospect Bank School.

## **17. Games @ the Hub**

On Tuesday 9 June 2015, Active Schools hosted the third Games @ the Hub event at Forrester/St Augustine's High School. All 88 primary schools were invited and 54 schools. 1100 P6 pupils attended the largest sports day of the year! Pupils took part in a skills based session at the beginning of the day and progressed into a competitive tournament in the afternoon. Each school was asked to bring mixed teams of 10 to take part in 2 of the 11 sports which included hockey, netball, rugby, volleyball, athletics, football, cricket, judo, basketball, swimming and badminton. Over 100 volunteers, sports development officers, local clubs, national governing bodies and local coaches helped on the day. The date for next year's event was announced yesterday and will be Tuesday 24 May 2016.

## **18. ICT**

A new [ICT contract](#), approved last week, is set to transform our services and save a minimum of £45m over the next seven years. It will also deliver an estimated £46m worth of essential services at no extra cost.

Our preferred bidder – CGI – is one of the largest independent suppliers in the world and bring vast experience of transforming ICT services and accelerating channel shift, which will be hugely important in supporting our objectives for change.

Our schools will benefit greatly with bandwidth in secondary schools set to increase by up to 50 times, and primary schools by up to 100 times. The contract will also create over 200 jobs locally, plus over 60 new modern apprentice opportunities.

## **19. Our achievements since May**

### **Scottish Education Awards**

Congratulations to Dalry Primary School for winning the Scottish Education Awards!

We are proud to announce that we had five finalists in the Scottish Education Awards! Congratulations to them all:

- Gracemount Primary School - Learning Through Technology Award
- Michele Price, Colinton Primary School - Educational Supporter of the Year



- Stenhouse Primary School - Gaelic Education Award
- Drummond Community High School – Creativity
- Dalry Primary School – Creativity

### **Scottish Schools of Co-operation Charter Mark Award event**

The Scottish Schools of Co-operation Charter Mark Award event was held in the City Chambers. Pupils from participating schools attended this to receive their plaques from our Convener of Education, Councillor Paul Godzik.

The City of Edinburgh Council is at the vanguard of the schools of co-operation movement, as the first co-operative authority in Scotland. Schools gaining Level 1 were:

- Craigmount High School – Fairtrade Events
- Gorgie Mills School – Sharing co-operative values
- Tollcross Primary School – Fundraising
- Ferryhill Primary School – Developing a learning cluster
- St Catherine’s RC Primary School – Enterprise projects
- St Francis RC Primary School – Health and wellbeing
- Hermitage Park Primary School – Fundraising
- Blackhall Primary School – Pupil committee
- Granton Primary School – Self-help and responsibility

### **Oaklands Award Winners**

On 1 May 2015, three senior pupils from Oakland’s School were in London to attend an awards ceremony at the Telegraph Headquarters and collect their prize for winning the best group category in the 15-19 age group in the National Enterprise Competition, the Tenner Challenge. You can read about this on our [brightfutures](#) blog.

### **The Convener’s Challenge**

On 5 June, pupils from secondary schools across Edinburgh worked in teams as they pedalled, paddled and plotted their way across the city as they competed to win the Convener’s Challenge! Twelve schools took part in the inaugural activity challenge, but there could only be one winner and it was Tynecastle High School! For more details see our [brightfutures](#) blog.

### **SportScotland**

A new award from SportScotland has been given to two of our schools Firrhill High School and St Joseph's RC Primary School. They each receive the prestigious GOLD status. This award recognises the impressive increase the physical education and sports opportunities available to the young people in schools across Scotland.

### **Evening News Awards**

I had the great pleasure of attending the Evening News Local Hero Awards last week. Congratulations must go to everyone who was nominated for the awards. Pilrig Park School won the School of the Year category with Liberton and Craigroyston High Schools being joint runners-up. Juliet McCann was runner-up for Teacher of the Year for her work as Principal Teacher at the Royal Hospital for Sick Children. I was especially pleased to see two of our foster carers recognised – Sharon Duncan won the Carer of the Year category and Nicola Hogg was a finalist.

### **Paolozzi Awards**

This was another fabulous ceremony with outstanding young people being awarded prizes for their art work. Every year I am more and more impressed by the high quality of the art work produced. The overall winner was Casey Black, S6 at Holy Rood. Well done to all award winners and their art teachers! Full details of all the winners will be available soon on brightfutures.

### **Adult Learners Achievement Awards**

I was delighted to attend the Adult Learners Achievement Awards in May at the City Chambers. It was a great opportunity to hear about the work taking place across the city to support adult learners and the positive impact on individuals. This year the Outstanding Achievement Award went to Kindling the Flame (The Outlook Project) where students looked at 'what adult education means to me' through art, drama and creative writing courses culminating in an exhibition as part of the Scottish Mental Health Arts and Film Festival. The group developed a Manifesto for Adult Learning which was launched during the exhibition and also presented it, along with the students' experiences at the cross party group on adult learning at the Scottish Parliament earlier this year. Congratulations must go to everyone recognised at the awards and thanks to all our staff who support adult learners throughout the year. To see a list of all the winners click [here](#).

**Gillian Tee**  
**Executive Director of Communities and Families**  
**August 2015**

# **Item 6.2 - Consultative Committee with Parents [CCwP]**

**Thursday 1 October 2015**

## **Proposal:**

Realign Neighbourhood Parent Groups with the Locality Structure

## **Background:**

5 Neighbourhood Parent Groups and 1 City Wide Special Schools Group have been in existence since Autumn 2012. The Council is now moving towards a Locality Based Structure as part of its Transformational Change Programme. Schools have been aligned to the new Locality Structure since the start of session 2015 – 2016.

## **Summary:**

During the first round of Neighbourhood Parent Groups in September 2015 parents discussed the realignment of the 5 Neighbourhood Groups into 4 Locality Parent Groups. It was recommended that the City Wide Special Schools Group would remain. It was agreed that the following proposal go forward to CCwP on 1<sup>st</sup> October 2015.

## **Proposal Detail:**

- The 5 Neighbourhood Groups would align with school communities into the 4 Locality groups from January 2016.
- The City Wide Special Schools Group would remain as it is.
- The number of parent representatives at CCwP would remain as it is present at 12.
- The two largest localities [North West and South East] would each gain one new parent representative in order to keep the overall representation for CCwP as it is at present as there will be one less group.
- There will be a review of the new Locality Parent Groups during session 2016 – 17 to determine how they have embedded and whether further changes are required.

## Appendix One New Structure for Locality Parent Groups January 2016

North West 3 parent representatives

South East: 3 parent representatives

North East: 2 parent representatives

South West: 2 parent representatives

City Wide Special Schools – 2 parent representatives.

Item No. 7.1

### St Augustine's High School 6.30pm to 8.30pm

**Minutes:** Liz Leslie, Boroughmuir High School

Alison Hancock, PC Rep, Queensferry High School  
Steven Budge, PC Rep, Kirkliston Primary School  
John Wood, HT, Queensferry High School  
Gareth Oakley, PC Chair, Craiglockhart Primary School  
Billy Samuel, PC Rep, Corstorphine Primary School  
Alison Bowyer, PC Chair, Craigmount High School  
Alex Ramage, Parent Rep, Education, Children and Families Committee  
Luke McCullough, PC Chair, Royal High School  
Lesley Nock, HT, Davidsons Main's Primary School  
Claire McDowell, PC Rep, Cramond Primary School  
Leon Wylie, PC Rep, St Margaret's Primary School  
Sue McKendrick, PC Chair, Tynecastle High School  
Helen Black, PC Rep, Dalry Primary School

Neil McIntosh, PC Chair, Queensferry High School  
Anne Ambler, PC Rep, Tynecastle High School  
Colin Grahamslaw, PC Chair, Blackhall Primary School  
Jenny Scott, PC Rep, St Cuthbert's Primary School  
Rebecca Mill, PC Chair, Cramond Primary School  
Sarah Hinks, PC Chair, Clermiston Primary School  
Leigh Mowat, PC Rep, St David's Primary School

		Action
1/2.	<p><b><u>Welcome and Apologies</u></b>  Moyra welcomed everyone to the first meeting of the new session and apologies were noted as above.</p>	
3.	<p><b><u>Minutes of Previous Meeting and Matters Arising</u></b>  Page 1 – Luke McCullough asked that Clermiston Primary School be removed as he is now only the PC Chair for The Royal High School  Page 1 – Information was provided on the Cammo question  Page 1 – The Better Relationships Procedure was sent out for consultation. The final policy will be coming out shortly.  Page 2 – QHS dealing with IT issues  Page 2 – Online payments on main agenda  Page 2 – Kirkliston meeting held  Page 3 – Equalities courses were cancelled  Page 3 – Instrumental music tuition – no contact from Linda Lees. Alison advised that Craigmount HS had no instructor for over 6 weeks and the grade exams had to be deferred. Instructor on place now but would still like to know the rationale behind the type of instructor allocated to schools and the way places are allocated as different age groups and instruments are being offered across schools. Luke added that he was also waiting for a response from Linda about the cut in funding of the Arts Awards Scheme. Alex to take forward to CCwP.  Page 3 – Property issue at St Cuthbert's. Need to get feedback from HT.  Page 3 – Roseburn PS new HT. need feedback on this issue</p>	<p>LL update minutes</p> <p>MW to contact Linda Lees again and item to go on agenda for CCwP</p>

	Page 4 – Deferment Road Shows – none were held this year.	
4.	<p><b><u>Directors Report – Moyra Highlighted Key Points from the Report</u></b></p> <ol style="list-style-type: none"> <li> <p><u>CCwP 14<sup>th</sup> May</u></p> <p>Presentation from Crawford McGhie was interesting and it was good to see forward planning and capacity planning. Dave McKee's presentation was very useful re devices, how to use them to best effect and how to implement BYOD. Alex Ramage was elected to Education, Children and Families Committee. He will attend all the neighbourhood meetings in this round to introduce himself and he provided his email information <a href="mailto:parentrep.edin@gmail.com">parentrep.edin@gmail.com</a> Music tuition was touched on and Andy Gray said that they would try to reach as many pupils as possible and the service would continue.</p> <p>Term dates – the huge response to this was noted and the strength of feeling. It was confirmed that there was no hidden agenda. Luke asked about the section of the report that stated that there may be radical change in the future but there was no mention of this and nothing in the pipeline. Dates are now set until 2018.</p> </li> <li> <p><u>Exam Update</u></p> <p>Very positive results but schools are still waiting for the outcome of any post results service reviews and release of Nat 4 qualifications for pupils who failed Nat 5.</p> </li> <li> <p><u>Positive Destinations for School Leavers</u></p> <p>Very positive as well and figures at highest rate ever. Unknowns have dropped from 20 to 8.</p> </li> <li> <p><u>Literacy</u></p> <p>Edinburgh is doing well and numeracy will be looked at next.</p> </li> <li> <p><u>Budget</u></p> <p>Balanced for this year but more cuts are needed. Moyra asked if parents would be happy to have the second CCwP meeting in November/December to be purely about the budget. This was agreed in principle but with the proviso that all parent council chairs are proactively encouraged to come and that proposals are sent out beforehand for review and discussion.</p> </li> <li> <p><u>Transformational Change</u></p> <p>Proposals put forward to look at delivering more effective services and saving costs.</p> </li> <li> <p><u>Children and Families Awards</u></p> <p>Over 50 entries from Children and Families. Ceremony on September 28<sup>th</sup>.</p> </li> <li> <p><u>Play Day</u></p> <p>Took place on 29<sup>th</sup> July. Great event and good fun. Well attended.</p> </li> <li> <p><u>Edinburgh Early Learning and Childcare Academy</u></p> <p>Launched in August 2014 and the first group of modern apprentices have completed their first year. They are based in nursery classes, nursery schools and early years centres across the authority and receive training from Edinburgh College. Programme being developed to meet future needs of the workforce.</p> </li> <li> <p><u>Mentors in Violence Protection</u></p> <p>First award ceremony has taken place with young mentors from Portobello, Craigroyston and Holyrood talking about the impact the programme is having on their schools and in developing them as leaders.</p> </li> <li> <p><u>Integrated Children's Service Board</u></p> <p>Looking at improving support for children with mental health difficulties.</p> </li> </ol>	

	<p>12. <u>Career Academy Scotland</u> Rebranding as Career Ready and they have a new website. All 23 high schools will be involved and each school will have at least 5 businesses linked to them over a two-year period. – have been sent out and are being well used by pupils and staff</p> <p>13. <u>New Portobello High School</u> Topping out ceremony has taken place. On track to open in the Autumn of 2016.</p> <p>14. <u>National Review of Early Years Workforce</u> Aileen McLean has been invited to participate as a member of the National Review of the Early Years Workforce. CEC cited as one example of the best early learning focuses within Scotland.</p> <p>15. <u>Various Parenting projects going on around the city and being well received</u></p> <p>16. <u>Kirsty Rosie</u> Congratulations on her appointment as Head of Additional Support Service in May</p> <p>17. <u>Games at The Hub</u> 1100 P6 pupils took part in this event and had the chance to enjoy taster sessions in many sports. Date for next year is 24<sup>th</sup> May.</p> <p>18. <u>ICT</u> A new contract was approved and CGI was successful. They will take over from BT next year.</p> <p>19. <u>Achievements and Awards</u> Congratulations to all mentioned.</p>	
5.	<p><b><u>Online Payments</u></b> Nothing concrete to report as yet. The project is tied up with the IT contract and the national framework. Was meant to be rolled out after Easter. Parents and schools are desperate to have it. To be raised at CCwP. Parents would like more information on what the hold-up is and why other authorities are able to go ahead.</p>	AR to raise at CCwP. MW to get more information.
6.	<p><b><u>Parent Representatives in Appeals Committee</u></b> Moyra asked the parent council representatives to ask their parents to consider joining the appeals panels for placement and exclusion appeals. Meetings can last for a couple of hours and are held during the day There are now very few parents volunteering but with more reps there would be less appeals for each to go to. Training is given. Any interested parties to email Moyra Wilson. Names go to the CCwP. Won't be asked to sit on appeals for own school. Appeals are heard in the city chambers.</p>	MW to email request to all PC chairs.
7.	<p><b><u>Localities</u></b> Currently, there are 5 neighbourhood groups and one special schools group. Services are now to be based in 4 localities around high schools and their cluster primaries with partner agencies e.g. health and police. Head teachers asked for localities to come into place from the beginning of the school session. West neighbourhood would become North West and would lose Tynecastle but gains Trinity, Broughton and Craigroyston. Following discussion, the following points/queries were raised: -</p> <ul style="list-style-type: none"> <li>• Will there be proportionate representation to CCwP i.e. do we keep 12 reps or do larger groups get more reps – could retain 5 x 2 reps plus special schools or move to 4 x 3 plus 1.</li> <li>• Can information on school rolls in each locality be provided</li> <li>• If the groups are larger, it could make decision making more difficult</li> <li>• MW suggested keeping it as is until December, then meet in localities from January and review next year</li> <li>• It is useful to have an agenda planning meeting but the issues raised are dependent on who turns up e.g. primary or secondary.</li> <li>• Difficulty of getting times for meetings</li> </ul>	Parent councils to discuss and email feedback to MW asap to take to CCwP

	<ul style="list-style-type: none"> <li>• Next CCwP 1/10 – MW to gather views from all neighbourhoods and raise at meeting. Parental strategy to be reviewed end of 2016</li> <li>• PC reps to take back to meetings and discuss. Feedback to Moyra.</li> </ul>	
8.	<p><b><u>Foster Care Recruitment</u></b>  Edinburgh is very short of foster carers and is very keen to recruit more. There are fees and allowances for every child which equates to a full time salary. Foster carers can request to be full-time, part-time or flexible and can request age ranges. It takes about 9 months to become a carer with preparation groups and training taking place at night and at weekends. MW will email more information and would ask parent council chairs to put out to parents.</p> <p><b><u>Coordinated Management Review Groups</u></b>  MW has been asked by the team leader to advise parents that they are looking to gather a working group of parents to look at the information and resources available about wellbeing and GIRFEC (Getting It Right for Every Child). MW will email more information and parents should email their names to MW if they are interested in joining. There will be about three sessions at times to suit.</p>	MW to send out information for PC chairs to circulate on both of these items.
9.	<p><b><u>Sharing Good Practice</u></b></p> <ul style="list-style-type: none"> <li>• Craigmount High School – visit from Angela Constance when results were published</li> </ul> <p>It was suggested that if this is to be a standing agenda item, it would be better to nominate someone for the following meeting to prepare a presentation on good practice in their school rather than trying to think of items on the night. PC chairs to let MW know who and what the theme will be. Angie Arthur will send a reminder before the next round of meetings</p>	AA to ask for nominees before next meeting
10.	<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>• Craigmount HS – new AstroTurf provided but asking for £12k to provide goal posts. The school has no money for these so what is the council policy on funding?</li> <li>• Corstorphine PS – priority nurse build, engagement ongoing <ul style="list-style-type: none"> <li>○ Issues re meeting legislative size of playground. 80% towards target through grounds development</li> <li>○ Waitrose – company have now put in planning application, implications for school and traffic</li> <li>○ Smell from boys toilets – have raised it previously, not a health and safety issue but unpleasant and throughout school. New tiles were put in over old and smell can't be removed.</li> <li>○ School meal provision – decided to get a parental view and the feedback was mixed re quality and quantity. Asked for view of other schools. Not many other issues apart from portion size</li> </ul> </li> </ul> <p>John Wood suggested that parent councils should invite FM to their meetings. These issues need to be sorted out locally and feedback given to FM on matters arising. Cost is always going to be a factor.</p> <ul style="list-style-type: none"> <li>• Dalry PS – previous issue with school dinners and lack of choice now resolved. Concern now over thought going into vegetarian choices and meals for diabetic children. Getting nutritional values is very difficult due to portion sizes and at least twice a week there are not enough carbs provided in the meals. There is a booklet prepared on dealing with diabetes in schools. Refer to FM.</li> <li>• RHS – parent council are writing a formal complaint to SQA re the higher maths exam. They feel that the pupils sitting the old higher were disadvantaged as the papers were virtually the same. No statistical analysis has been provided re pass rate. Also writing to Lothian Buses as they have had reports of pupils</li> </ul>	<p>MW to contact Robin Yellowlees Steven Budge to contact Alison with information re Kirkliston</p> <p>MW to refer issues from Corstorphine and Dalry to FM</p>



	not being allowed on buses with their Young Scot cards as the driver will not accept their P7 picture as valid ID. Lothian buses accepts that young people should not be denied transport. Let Luke know if there are any other bus issues at other schools.	Schools to contact LM with any similar issues
11.	<b><u>AOCB</u></b> Gareth and Alison to attend CCwP	
	<b><u>Next Meeting</u></b> To Be Confirmed	

## North Neighbourhood Group Meeting

Item No. 7.2

**Monday 7 September 2015**

**Leith Academy 6.30pm to 8.30pm**

**Chair:** Maria Plant, Senior Inclusion Officer

**Minutes:** Liz Leslie, Boroughmuir High School

### **Present:**

Alex Ramage, Education, Children and Families Committee Rep

Nancy Henderson, Partnership Development Manager

Brian Jennings, Partnership Development Manager

Sally Barker, Head Teacher, Abbeyhill Primary School

Colin Spivey, PC Rep, Broughton High School

Sharon Mortimer, PC Rep, Craigroyston High School

Anna Bowman, PC Rep, Leith Academy

Morag Reid, PC Rep, Wardie Primary School

David Sterratt, PC Rep, Drummond High School

1/2	<b>Welcome/Apologies:</b> Maria welcomed everyone to the meeting which she was chairing on behalf of Moyra Wilson. Apologies from Lindsay Law, PC Rep Flora Stevens PS and HT rep. Alex Ramage introduced himself as the new parent rep on the Education, Children and Families Committee. He can be contacted at <a href="mailto:parentrep.edin@gmail.com">parentrep.edin@gmail.com</a>	Action
3.	<b><u>GIRFEC Working Group</u></b> Nancy Henderson and Brian Jennings were introduced. They will be coming to all the neighbourhood group meetings to ask for parent volunteers for a working group. By way of background, GIRFEC (getting it right for every child) was implemented in Edinburgh in 2008. At that time there were leaflets and information sessions made available to parents but lately they have been concentrating on providing information to staff groups and partner agencies. They now want to update and share information with parents and are asking parent councils to let them know of parents who might be interested in joining the working group. There will be three sessions, 2 before Christmas and one after, lasting a couple of hours each at a time to be agreed. They would like to start in October in order to have information ready for the introduction of the named person legislation being implemented next year. It would be good to have a mix of parents from primary and secondary school. PC chairs to circulate to parents and send names to Moyra Wilson to pass on.	PC chairs to ask for volunteers and pass names to MW asap
4.	<b><u>Minutes of Previous Meeting and Matters Arising</u></b> Page 1 – Agreed Page 2 – Agreed Page 3 – Agreed Page 4 – Amend re wave 4 information. Information was sought in general and not specifically for Wardie PS  Matters arising: - <ul style="list-style-type: none"> <li>• There is a Better Relationships Policy and Procedure</li> <li>• Leith Academy had a visit from active schools rep at AGM. Still not running properly as club information states they are running but no one there when pupils arrive. Inconsistency in communication. MP will feed this back to MW and ask if a contact list could be provided for individual coaches and to ask them to stay in touch with schools if classes are to be cancelled.</li> <li>• Number of subjects offered in secondary schools</li> </ul>	LL/MW to update   MW to contact Active Schools  PC chairs to speak directly with HTs re subjects



6.	<b><u>Online Payments</u></b> Nothing concrete to report as yet. The project is tied up with the IT contract and the national framework. Was meant to be rolled out after Easter. To be raised at CCwP.	AR to raise at CCwP.
7.	<b><u>Parent Representatives in Appeals Committee</u></b> Moyra asked the parent council representatives to ask their parents to consider joining the appeals panels for placement and exclusion appeals. Meetings can last for a couple of hours and are held during the day. There are now very few parents volunteering but with more reps there would be less appeals for each to go to. Training is given. Any interested parties to email Moyra Wilson. Names go to the CCwP. Won't be asked to sit on appeals for own school. Appeals are heard in the city chambers. More information on website	Names to MW
8.	<b><u>Localities</u></b> Information was given out about the change from neighbourhoods to localities. Education, health, social work and police are to be aligned in 4 localities to share services. To change parental groups from neighbourhoods to localities will have to be taken to CCwP. High schools and their cluster primaries will still be linked and in the same locality. Representation may change for bigger localities. More information to come.	MW/ to take to CCwP and feedback
9.	<b><u>Foster Care Recruitment</u></b> Edinburgh is very short of foster carers and is very keen to recruit more. There are fees and allowances for every child which equates to a full time salary. Foster carers can request to be full-time, part-time or flexible and can request age ranges. It takes about 9 months to become a carer with preparation groups and training taking place at night and at weekends. MW will email more information and would ask parent council chairs to put out to parents. Interested parents can also check information online.	MW to send out information for PC chairs to circulate
10.	<b><u>Parking at Hermitage Park</u></b> No rep from Hermitage Park to discuss this agenda item. There will be street closures starting at Abbeyhill from 22/9	
11.	<b><u>Sharing Good Practice</u></b> <ul style="list-style-type: none"> <li>Abbeyhill – P1's all in and settled well. Lots of lovely improvements over the summer – new lights, updated security. Part of the school streets pilot.</li> <li>Wardie – lovely new nursery, parents and pupils keen to visit, good to have builders away. Pavement has been widened. Transition – Trinity held a bring a parent to school day which was well received. P5 –P7 Masterclasses – parents were asked to come in to talk about what they do and included charities, rugby coach, architect. Other schools have invited HTs from high school to come and talk to pupils</li> <li>Drummond – pupils made a promotional video of school on their new iPads. Sent out a survey monkey to try and get more parents involved. A lot of work has been done to help a transgender child transition and to get LGBT chartermark fundraising.</li> <li>Leith Academy – parent council money has gone towards Princes Trust to train another person</li> <li>Broughton HS – very pleased with exam results. Got access to an education fund from Education Scotland to target S4 pupils who have potential but at risk of non-engaging – pupils were encouraged to stay on at school.</li> </ul>	

12.	<b><u>Issues</u></b> <ul style="list-style-type: none"> <li>• Broughton HS – SQA materials for maths being revised and causing difficulties for teachers. MP advised HT to speak to Sheila Paton or Liz Gray</li> <li>• Drummond HS – Have an acting HT and didn't know until June whether she would be staying or not. Now there until December. Can there be more clarity about length of appointments. Again refer to Sheila Paton or Liz Gray for clarification.</li> <li>• Drummond HS – charges for FCT. Is there a means of subsidising those who can't pay? A letter has been sent to local councillors. Advised to send a copy to Gillian Tee and Alex Ramage. The education Scotland act states that schools have a legal duty to provide all materials required to run courses. Colin will send some information from Broughton on this to David.</li> </ul>	Refer to SP/LG  Refer to SP/LG  AR/CS to contact DS
13.	<b><u>AOB</u></b> Wardie pupil council wrote to Gillian Tee about their toilets. A lot of work went into this and they were disappointed to get a standard reply.	
	<b><u>Next Meeting</u></b> To Be Confirmed	

**Wednesday 9 September 2015**

**Wester Hailes Community High School 6.30pm to 8.30pm**

**Chair:** Sheila Paton, Senior Education Manager

**Minutes:** Liz Leslie, Boroughmuir High School

**Present:**

Alex Ramage, Parent Rep, Education, Children and Families Committee  
 Brian Jennings, Children and Families  
 Nancy Henderson, Children and Families  
 Rehana Shanks, Head Teacher, Dean Park Primary School  
 Lynne Watson, PC Chair, Dean Park Primary School  
 James Nicol, PC Chair, Nether Currie Primary School  
 Marion Milne, Balerno Community Council  
 Liz Carrie, PC Rep, Nether Currie Primary School  
 Catriona Luff, PC Rep, Firrhill High School

**Apologies:**

Lindsay Blakemore, Bonaly Primary School

1/2.	Sheila welcomed everyone to the meeting, chairing in the absence of Moyra Wilson and apologies were noted as above	Action
3.	<p><b><u>GIRFEC Working Group</u></b></p> <p>Nancy Henderson and Brian Jennings were introduced. They will be coming to all the neighbourhood group meetings to ask for parent volunteers for a working group. By way of background, GIRFEC (getting it right for every child) was implemented in Edinburgh in 2008. At that time there were leaflets and information sessions made available to parents but lately they have been concentrating on providing information to staff groups and partner agencies. They now want to update and share information with parents and are asking parent councils to let them know of parents who might be interested in joining the working group. There will be three sessions, 2 before Christmas and one after, lasting a couple of hours each at a time to be agreed. They would like to start in October in order to have information ready for the introduction of the named person legislation being implemented next year. It would be good to have a mix of parents from primary and secondary school. PC chairs to circulate to parents and send names to Moyra Wilson to pass on.</p>	PC chairs to ask for volunteers and pass names to MW asap
4.	<p><b><u>Previous Minutes and Matters Arising</u></b></p> <p>Page 1 – CCwP minutes not sent to Stephen Preston and James Nicol</p> <p>Page 1 – Catchment Reviews – Balerno HS roll is falling and desperately needs reviewed. Senior phase courses are being severely restricted due to numbers. Dean Park PS has been capped at lower level. To be raised at CCwP.</p> <p>Page 2 – Nether Currie after school club. Ongoing. No porta cabin so based in school but no access to kitchen etc.</p> <p>Page 2 – WHEC text books. All schools now have a very challenging budget and need to look at other online resources.</p>	<p>MW to send details</p> <p>AR to take to CCwP</p>
5.	<p><b><u>Directors Report</u></b></p> <p>1. <u>CCwP 14<sup>th</sup> May</u></p> <p>Presentation from Crawford McGhie was interesting and it was good to see forward planning and capacity planning.</p> <p>Dave McKee's presentation was very useful re devices, how to use them to best effect and how to implement BYOD.</p> <p>Alex Ramage was elected to Education, Children and Families</p>	

	<p>Committee. He will attend all the neighbourhood meetings in this round to introduce himself and he provided his email information <a href="mailto:parentrep.edin@gmail.com">parentrep.edin@gmail.com</a></p> <p>2. <u>Exam Update</u> Very positive results but data not complete as results of vocational courses, post results service reviews and unsuppressed units not yet available. Full results tables not available until February. Points from this were that the figures are skewed because schools are offering a different number of subjects. At Balerno HS it was felt that students were stressed by having to choose more subjects. Liberton moved to 6 and this also caused concerns. Pupils can do highs over two years and timetables can be changed. There is no move as yet to standardise the number of subjects offered across the authority. Some schools have built in more community involvement and vocational courses to their timetables.</p> <p>3. <u>Positive Destinations for School Leavers</u> Very positive as well and figures at highest rate ever. Unknowns have dropped from 20 to 8. The figure is not a ratio. Would be useful to know what the young people are actually doing and how we can help them.</p> <p>4. <u>Literacy</u> Edinburgh is doing well and numeracy will be looked at next.</p> <p>5. <u>Budget</u> Balanced for this year but more cuts are needed. Parents were asked if they would be happy to have the second CCwP meeting in November/December to be purely about the budget. This was agreed in principle but with the proviso that all parent council chairs are proactively encouraged to come and that proposals are sent out beforehand for review and discussion.</p> <p>6. <u>Transformational Change</u> Proposals put forward to look at delivering more effective services and saving costs. Savings now standing at £150m to build in savings for investment.</p> <p>7. <u>Children and Families Awards</u> Over 50 entries from Children and Families. Ceremony on September 28<sup>th</sup>.</p> <p>8. <u>Play Day</u> Took place on 29<sup>th</sup> July. Great event and good fun. Well attended.</p> <p>9. <u>Edinburgh Early Learning and Childcare Academy</u> Launched in August 2014 and the first group of modern apprentices have completed their first year. They are based in nursery classes, nursery schools and early years centres across the authority and receive training from Edinburgh College. Programme being developed to meet future needs of the workforce.</p> <p>10. <u>Mentors in Violence Protection</u> First award ceremony has taken place with young mentors from Portobello, Craigroyston and Holyrood talking about the impact the programme is having on their schools and in developing them as leaders.</p> <p>11. <u>Integrated Children's Service Board</u> Looking at improving support for children with mental health difficulties.</p> <p>12. <u>Career Academy Scotland</u> Rebranding as Career Ready and they have a new website. All 23 high schools will be involved and each school will have at least 5 businesses linked to them over a two-year period. – have been sent out and are being well used by pupils and staff</p> <p>13. <u>New Portobello High School</u> Topping out ceremony has taken place. On track to open in the Autumn of 2016.</p>	<p>Feedback to MW and info provided for meeting</p>
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	<p>14. <u>National Review of Early Years Workforce</u> Aileen McLean has been invited to participate as a member of the National Review of the Early Years Workforce. CEC cited as one example of the best early learning focuses within Scotland.</p> <p>15. <u>Various Parenting projects going on around the city and being well received</u></p> <p>16. <u>Kirsty Rosie</u> Congratulations on her appointment as Head of Additional Support Service in May</p> <p>17. <u>Games at The Hub</u> 1100 P6 pupils took part in this event and had the chance to enjoy taster sessions in many sports. Date for next year is 24<sup>th</sup> May.</p> <p>18. <u>ICT</u> A new contract was approved and CGI was successful. They will take over from BT next year.</p> <p>19. <u>Achievements and Awards</u> Congratulations to all mentioned. Schools should email achievements and events to Graeme Smith for Bright futures blog as Gillian Tee lifts the information for her report from this.</p>	
6.	<p><b><u>Online Payments</u></b> Nothing further to report. The project is tied up with the IT contract and the national framework. To be raised at CCwP as schools currently using it would not want it to be removed and other schools have parents asking for it to be rolled out.</p>	AR to put on agenda for CCwP
7.	<p><b><u>Parent Representatives in Appeals Committee</u></b> Sheila asked the parent council representatives to ask their parents to consider joining the appeals panels for placement and exclusion appeals. Meetings can last for a couple of hours and are held during the day There are now very few parents volunteering but with more reps there would be less appeals for each to go to. Training is given. Any interested parties to email Moyra Wilson. Names go to the CCwP. Won't be asked to sit on appeals for own school. Appeals are heard in the city chambers.</p>	PC reps to get names to MW
8.	<p><b><u>Localities</u></b> Currently, there are 5 neighbourhood groups and special schools. Services are now to be based in 4 localities around high schools and their cluster primaries coterminous with police and health for service and support. Schools have moved to localities already. CCwP to be asked to agree to neighbourhoods changing to localities from the start of next year.</p>	
9.	<p><b><u>Foster Care Recruitment</u></b> Edinburgh is very short of foster carers and is very keen to recruit more. There are fees and allowances for every child which equates to a full time salary. Foster carers can request to be full-time, part-time or flexible and can request age ranges. It takes about 9 months to become a carer with preparation groups and training taking place at night and at weekends. MW will email more information and would ask parent council chairs to put out to parents.</p>	MW to send out information for PC chairs to circulate
10.	<p>Sharing Good Practice Nether Currie PS are working with the community centre to help with the refugee crisis. Emma McGlynn is the coordinator.</p> <p>Firrhill HS asked about websites. Graeme Smith CEC has done an audit of every school website and information was sent to HTs. WordPress has been promoted as easily updated and maintained. There are protocols to be followed and legal requirements. Schools using Facebook and twitter can link between. Schools should have a communication officer. Information</p>	



	available on the website.	
11.	<b><u>AOCB</u></b> December CCwP to have only budget on the agenda Wave 4 building – Balerno HS would like an idea of a date. No funding agreed and still out to consultation. Take forward to CCwP. Use of solar panels in new builds?	AR for CCwP Query with FM

## East Neighbourhood Group Meeting

Tuesday 15 September 2015

Item No. 7.4

Portobello High School 6.30pm to 8.30pm

**Chair:** Maria Plant, Inclusion Officer

**Minutes:** Liz Leslie, Boroughmuir High School

### Present:

Brian Jennings, Partnership Development Manager  
Alex Ramage, Parent Rep, Education, Children and Families Committee  
Liz Creelie, PC Chair, Parsons Green Primary School  
Gordon Kaye, PC Rep, The Royal High Primary School  
Lindsay Watt, HT, Castlevue Primary School  
Karen Morris, HT, Duddingston Primary School  
Ian Johnston, PC Chair, PC Chair, Duddingston Primary School  
Sarah Ross, PC Rep, St Catherine's Primary School  
Kevin Brack, HT, Brunstane Primary School  
Norma Prentice, HT, Castlebrae High School

### Apologies:

Willie French, Head Teacher, Royal High Primary School  
Kirsty McWilliam, PC Chair, St John's RC Primary School  
Jeannie Clarkson, PC Chair, Castlevue Primary School

1/2.	<b><u>Welcome and Apologies</u></b> Maria Plant welcomed everyone to the meeting which she was chairing on behalf of Moyra Wilson and apologies were noted as above.	Action
3.	<b><u>GIRFEC Working Group</u></b> Brian Jennings was introduced. By way of background, GIRFEC (getting it right for every child) was implemented in Edinburgh in 2008. At that time there were leaflets and information sessions made available to parents but lately they have been concentrating on providing information to staff groups and partner agencies. With the introduction of the Education and Young Peoples Act in 2014, they now want to update and share information with parents and are asking parent councils to let them know of parents who might be interested in joining a working group to look at what resources are currently available and how these could be updated for parents. There will be three sessions, 2 before Christmas and one after, lasting a couple of hours each at a time to be agreed. They would like to start in October in order to have information ready for the introduction of the named person legislation being implemented next year. It would be good to have a mix of parents from primary and secondary school. PC chairs to circulate to parents and send names to Moyra Wilson to pass on.	PC Chairs to ask for parent volunteers. Names to MW asap
4.	<b><u>Minutes of Previous Meeting and Matters Arising</u></b> Page 1 – Teen Triple P information has not been received. Maria will ask Moyra to send out flyers. Page 1 – Towerbank presentation – are they getting stricter about targeting catchment schools? Page 2 – Appeals still ongoing. St Catherine's had a high number of requests. No extra teacher will be allocated. There are 5 excepted pupils from appeal.	MW to send information to Castlevue PS

5.	<p><b><u>Directors Report</u></b></p> <p>Page 1 – CCwP – Parent Councils feed into the neighbourhood groups which feed into the CCwP and the City of Edinburgh Council elected to have a parent representative on the Education, Children and Families Committee which Alex has been elected to. His contact details are parentrep.edin.@gmail.com.</p> <p>Sarah Ross volunteered to be the primary rep at CCwP.</p> <p>Page 5 – Lindsay advised that Castlevue were involved in the PoPP programme. They also have a project called Castlevue families growing together where ten families and the school have been given an allotment at Bridgend. Working very well. They are also thinking of getting chickens along with Castlebrae.</p> <p>No other points raised from the report.</p>	
6.	<p><b><u>Online Payments</u></b></p> <p>Nothing further to report as yet. The project is tied up with the IT contract and the national framework. Parents and schools are desperate to have it. To be raised at CCwP. Parents would like more information on what the hold-up is and why other authorities are able to go ahead.</p>	AR to raise at CCwP
7.	<p><b><u>Localities</u></b></p> <p>Information was given out about the change from neighbourhoods to localities. Education, health, social work and police are to be in aligned in 4 localities to share services. To change parental groups from neighbourhoods to localities will have to be taken to CCwP. High schools and their cluster primaries will still be linked and in the same locality. Representation may change for bigger localities. More information to come. Drummond need confirmation on which locality they are in.</p>	MW to discuss at CCwP and get confirmation for Drummond HS
8.	<p><b><u>Foster Care Recruitment</u></b></p> <p>Edinburgh is very short of foster carers and is very keen to recruit more. There are fees and allowances for every child which equates to a full time salary. Foster carers can request to be full-time, part-time or flexible and can request age ranges. It takes about 9 months to become a carer with preparation groups and training taking place at night and at weekends. MW will email more information and would ask parent council chairs to put out to parents. Interested parents can also check information online.</p>	MW to send out more packs to PC's.
9.	<p><b><u>Sharing Good Practice</u></b></p> <ul style="list-style-type: none"> <li>• Castlebrae HS – won the Green Power Race – won their class and also got best newcomer. They will continue to work on the car for next year. The pupils will get a city and guilds qualification at the end of it.</li> <li>• Castlebrae HS/Castlevue PS – development of transition programme was called exemplary by HMI. It was CfE in action and the primaries are developing the link with biomass to deliver science.</li> <li>• Castlevue PS – Had an inspection in 2013 and the sign off review was last week. Exemplary work in science. Good work is going on throughout the cluster. Attainment will be a challenge but there needs to be a national measure. Communication between primary and secondary is always improving and they are working much more closely together.</li> <li>• Duddingston PS – now have a brand new nursery where the pupils can be out in all weathers. It is a really well designed space and we are very lucky and grateful to have it. The school streets project is starting on 22/9 which will hopefully be a success. The back roads will be shut for Duddingston and St Johns and the police will be in attendance.</li> </ul>	
10.	<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>• Duddingston PS – there is a report out in the Portobello Reporter that has studied the sugar and salt content in packed lunches.</li> </ul>	

11.	<b><u>AOB</u></b> Brunstane PS – 10 pupils went to meet the Queen at Waverley Station for the opening of the Borders railway. Had a fantastic time	
	<b><u>Next Meeting</u></b> To Be Confirmed	

## Special School Group Meeting

Thursday 17 September 2015

Item No. 7.5

Pilrig Park School 6.30pm to 8.30pm

**Chair:** Ruth Hendery

**Minutes:** Liz Leslie, Boroughmuir High School

### Present:

Alistair Gall, Head of Special Schools and Young People  
 Alex Ramage, Education, Children and Families Committee Rep  
 Avril Elliott, PC Chair, Oaklands School  
 Susie Burr, PC Chair, Pilrig Park School  
 Sarah Kayambi, PC Rep, St Crispin's School  
 Ann Shearer, PC Rep, Woodlands School  
 Liz Power, PC Chair, Woodlands School  
 Susan Shipman, HT, Redhall School  
 Rachel Wood, PC Rep, Pilrig Park School  
 Colin Burrow, PC Rep, Redhall School  
 Kirsty Burrow, PC Chair, Prospect Bank School

1/2	<p><b><u>Welcome/Apologies:</u></b>                  Ruth welcomed everyone to the meeting which she was chairing in the absence of Moyra Wilson. Apologies from Mandy Shiel, Charlotte Chiswick and Braidburn PC.                  Alex Ramage introduced himself as the new parent rep on the Education, Children and Families Committee. He can be contacted at <a href="mailto:parentrep.edin@gmail.com">parentrep.edin@gmail.com</a></p>	Action
3.	<p><b><u>Minutes of Previous Meeting and Matters Arising</u></b>                  Page 1 – Points 1 – 3 Agreed</p> <p>Page 1 – Point 4 Ruth has prepared a paper for the meeting</p> <p>Page 2 – Sports Hub and Active Schools – MW has discussed this with Mel Coutts. AG to contact MW and send out information. St Crispin's has no clubs and Prospect Bank clubs are run by Edinburgh Leisure. It was agreed to carry this forward to the next meeting.</p> <p>Page 2 – Equalities. MW sent out information. Kirsty to get back to Ruth about engaging parents.</p> <p>Page 3 – Issue re OT's. Ruth has no further information on this. Martin Vallely to be asked for an update which will be sent out to PC chairs.</p> <p>Page 3 – Issues re Playschemes. Kirsty had a meeting with Agnieta and she is keen to get feedback from parents about the play schemes</p> <p>Matters arising: -</p> <ul style="list-style-type: none"> <li>• Ruth provided a report on Improvements in Performance. Some key points                         <ul style="list-style-type: none"> <li>○ The report was the result of a review of standards, quality and improvement plans.</li> <li>○ Attainment is the key priority</li> <li>○ The data includes IEP targets, CfE levels, ASDAN and SQA results. ASDAN is not an SQA award and focusses more on life skills.</li> <li>○ SQA have now developed further awards in non-academic</li> </ul> </li> </ul>	<p>AG to contact MW                  SB to send out link with lists of clubs.                  MW to get information on what is available for next meeting</p> <p>KB to get information to RH</p> <p>RH to get information from MV</p> <p>Parents to contact Agnieta</p>

	<p>subjects and there has been an increase in the range of subjects and levels</p> <ul style="list-style-type: none"> <li>o Drummond pupils are coming to Pilrig Park for vocational courses and Braidburn and Oaklands are taking part in the Move programme</li> <li>o The information is based on 5 years' worth of data in the Standards, Quality Improvement Plan and each school should have this on their website</li> <li>o Special schools do have to look at more creative and dynamic ways of helping pupils achieve</li> </ul>	
4.	<p><b><u>Directors Briefing - Key Points from the Report</u></b></p> <p><u>CCwP</u> – two presentations on rising rolls and ICT. It was noted that there are now fewer spaces in special schools and more pressure on the estate. Oaklands School finds communication using technology so important. Need to take positive steps to engage youngsters with technology. It was agreed that it would be useful to have sessions in school to help parents see how to use technology with their children.</p> <p><u>Positive Destinations</u> – almost all from special schools reach a positive destination. There are different measures but each child has a fully planned transition out of school.</p> <p><u>Transformational Change</u> – A report will be released tonight to go to the Finance and Resources committee. It can be accessed online. 2000 jobs are to go over 4 years with £126m to save. Various proposals will be put forward for reductions in service. There will be some impact on special schools with the proposed closure of Panmure to merge with Gorgie Mills. This will go out to public consultation. Need to improve services whilst saving money. Teaching staff will not be affected.</p> <p>The budget issue will be discussed at CCwP 24/11 and all parent councils are encouraged to participate and feedback issues from their parents.</p> <p><u>Questions arising from this were</u></p> <p>What is happening with the nursery nurse consultation? This is still moving on</p> <p>Why won't they increase council tax? This is set nationally and grant money would be reduced if it was increased locally.</p> <p>There are still efficiency savings to be made e.g. use of taxis. These will all be being scrutinised.</p> <p><u>Games at the Hub</u> – were special schools invited to this?</p> <p><u>Tenner Challenge</u> – well done to the three Oaklands pupils for winning this. There was also a Paolozzi award to a pupil from a special school.</p>	<p>PC chairs to attend budget meeting with feedback from parents</p> <p>MW to check with Mel Coutts</p>

5.	<p><b><u>Physical Contact Procedures</u></b></p> <p>Ruth produced a summary of the procedure that has been sent out to schools and key points are as follows: -</p> <ul style="list-style-type: none"> <li>• It is recognised that there is more likelihood of physical contact in special schools.</li> <li>• It gives clear guidelines for staff on good practice.</li> <li>• Trying to codify good practice and procedure</li> <li>• It does include situations of one child with another</li> <li>• It provides for a respectful way of working and seeks to provide reassurance for staff, parents and pupils</li> <li>• Every procedure has links for staff that covers risk assessment and training</li> <li>• Parents are to be involved in any review of procedures</li> <li>• Report to go to Education, Children and Families Committee on 6/10. Papers will be online 30/9</li> <li>• Does it provide assistance for parents on how to do things properly? Suggested getting help from CAMHS and requesting manual handling training. Information from agencies can be provided. It was also suggested that it would be useful to invite agencies along to parents evenings. Susan to send out information on FEAST programme.</li> </ul>	AG/SB to send out information
6.	<p><b><u>Localities</u></b></p> <p>Information was given out about the change from neighbourhoods to localities. This will not affect special schools.</p>	
7.	<p><b><u>Sharing Good Practice</u></b></p> <ul style="list-style-type: none"> <li>• New HT for Pilrig Park – parent council involved in screening process and 2 sets of interviews. Council were very supportive and inclusive of parents.</li> <li>• Section 23 assessment – following meetings with Juliana Hearn, services are now in place. A carers assessment has been done and a trial family are in place for overnight foster care. It is very much appreciated.</li> <li>• St Crispin's parent council will try and send a representative to these meetings but it won't always be the same person. They are looking for a volunteer to help them with mapping places where you can change children, where to go for days out and activities and to share this information. It was suggested that a research student might take this on as a project.</li> <li>• Festival Theatre – will again be running relaxed performances of ballet and panto. Brunton Theatre are also going to be running relaxed performances.</li> <li>• Duke of Edinburgh Project – Prospect Bank having trouble finding a venue – Oaklands have a pool and Braidburn have special needs coaches where D of E volunteers come in and help with qualified staff.</li> <li>• Ruth drew attention to the document published by Angela Constance – draft National Framework for Scottish Education. It aims to encourage attainment in literacy and numeracy and raising standards. Value is being placed on children's health and well-being including support for mental wellbeing and reviewing positive destinations. It was noted that there was nothing written specifically on standardised testing in P1, P4 and P7 for special schools.</li> </ul>	<p>RH to send out details.</p> <p>Ann to email Kirsty with details</p>

8.	<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>Woodburn School – the level of staffing of PSAs is a huge issue. There are none in any of the four senior classes where there are 10 children with varying degrees of need. Not all children who require one to one attention are receiving it. There are no staff to man the pupil support base, no independent travel or motor skills groups taking place. Teaching staff are doing PSA duties. Parents are questioning whether the level of support might be better in a main stream school. Ruth recognised the issue but with no budget and limited resources the number of PSAs cannot be increased. There are more complex needs now. It was agreed to take this issue to CCwP. The group felt that CCwP hadn't represented special schools before. Liz Power agreed to go as special schools' rep to the next meeting.</li> </ul>	AR to put on CCwP agenda. Liz power to attend as rep.
9.	<p><b><u>AOCB</u></b>  <b><u>GIRFEC Working Group</u></b>  Paperwork was handed out asking for parent volunteers. By way of background, GIRFEC (getting it right for every child) was implemented in Edinburgh in 2008. At that time there were leaflets and information sessions made available to parents but lately they have been concentrating on providing information to staff groups and partner agencies. They now want to update and share information with parents and are asking parent councils to let them know of parents who might be interested in joining the working group. There will be three sessions, 2 before Christmas and one after, lasting a couple of hours each at a time to be agreed. They would like to start in October in order to have information ready for the introduction of the named person legislation being implemented next year. It would be good to have a mix of parents from primary and secondary school. PC chairs to circulate to parents and send names to Moyra Wilson to pass on.</p>	PC chairs to ask for volunteers and pass names to MW asap
	<p><b><u>Next Meeting</u></b>  Due to the budget meeting on 24/11, it may be that the next meeting on 25/11 will be brought forward. Date will be confirmed.</p>	MW to update



**St Thomas of Aquins High School**

**Tuesday 22 September 2015**

**Chair:** Moyra Wilson, Senior Education Manager

**Minutes:** Liz Leslie, Boroughmuir High School

**Attendees:**

Nancy Henderson, CEC

Alex Ramage, Parent Council Rep, Prestonfield PS/Parent Rep Education, Children and Families Committee

Derek McNeill, Parent Council Chair, Liberton HS

Amanda Bissett, Parent Council Rep, Gilmerton PS

Greg Dimeck, HT, Gracemount PS

Stephen Kelly, HT, Liberton HS

Fiona McNeill, Parent Council Rep, Taobh na Pairce

Richard Darke, Parent Council Chair, Gracemount PS

Ian Willis, Parent Council Chair, Royal Mile Primary School

Brenda Ann Cochran, PC Rep, St Thomas of Aquins HS

Julie Ann Sime, PC Rep, James Gillespie's HS

<b>1./2</b>	<b><u>Welcome/Apologies:</u></b> Moyra Wilson welcomed everyone to the meeting and apologies were received from Austin Flynn, Parent Council Rep, St Thomas of Aquins RC HS, Bryan Heaney, Parent Council Rep, St Peters RC PS, Stephen Harrold, Parent Council Rep, Gracemount HS, Louise McSorley, Parent Council Chair, Prestonfield PS	<b>Action</b>
<b>3.</b>	<b><u>GIRFEC Working Group</u></b>  Nancy Henderson was introduced. She is asking all the neighbourhood groups for parent volunteers to join a working group. By way of background, GIRFEC (getting it right for every child) was implemented in Edinburgh in 2008. At that time there were leaflets and information sessions made available to parents but lately they have been concentrating on providing information to staff groups and partner agencies. They now want to update and share information with parents and are asking parent councils to let them know of parents who might be interested in joining the working group. There will be three sessions, 2 before Christmas and one after, lasting a couple of hours each at a time to be agreed. They would like to start in October in order to have information ready for the introduction of the named person legislation being implemented next year. It would be good to have a mix of parents from primary and secondary school. PC chairs to circulate to parents and send names to Moyra Wilson to pass on.	PC chairs to circulate and pass names to MW asap
<b>3.</b>	<b><u>Minutes of Previous Meeting/Matters Arising</u></b> Page 1 Better Relationships Policy going to committee in 2 weeks time Page 1 School build at Broomhills has now gone back to reporter. Need another meeting with GT, CMc, HTs and PCs. Page 1 HR confirmed that CEC only require the statutory notice period from teachers and they can leave during term time. Page 1 Playground development have been in touch with JGHS. Page 2 Information on charitable status not received. Page 3 MW contacted Robin Yellowlees and Mel Coutts Page 3 Equalities training didn't run	MW to take this back       MW to send out

	<p>Page 4 Cleaning was raised at CCwP but no action. Gilmerton have raised it again and there is to be another meeting arranged.</p> <p>Page 5 Agreed</p>	
4.	<p><b><u>Directors Report – Moyra Highlighted Key Points from the Report</u></b></p> <ol style="list-style-type: none"> <li> <p><u>CCwP 14<sup>th</sup> May</u></p> <p>Presentation from Crawford McGhie on Rising Rolls and capacity planning.</p> <p>Dave McKee's presentation was very useful re devices, how to use them to best effect and how to implement BYOD.</p> <p>Stephen Kelly noted that there were still issues with broadband at Liberton HS</p> <p>Alex Ramage was elected to Education, Children and Families Committee. His email address is <a href="mailto:parentrep.edin@gmail.com">parentrep.edin@gmail.com</a></p> </li> <li> <p><u>Exam Update</u></p> <p>Once these are complete there will be a presentation to CCwP.</p> <p>Stephen Kelly advised that the raw scores are not entirely accurate and there won't be a complete picture until February. Attainment has improved across the secondary sector.</p> </li> <li> <p><u>Positive Destinations for School Leavers</u></p> <p>Very positive as well and figures at highest rate ever. Unknowns have dropped from 20 to 8.</p> </li> <li> <p><u>Literacy</u></p> <p>Edinburgh is doing well and numeracy will be looked at next.</p> </li> <li> <p><u>Budget</u></p> <p>Balanced for this year but more cuts are needed. Moyra asked if parents would be happy to have the second CCwP meeting in November/December to be purely about the budget. This was agreed in principle but with the proviso that all parent council chairs are proactively encouraged to come and that proposals are sent out beforehand for review and discussion.</p> </li> <li> <p><u>Transformational Change</u></p> <p>Proposals put forward to look at delivering more effective services and saving costs.</p> </li> <li> <p><u>Children and Families Awards</u></p> <p>Over 50 entries from Children and Families. Ceremony on Monday.</p> </li> <li> <p><u>Play Day</u></p> <p>Took place on 29<sup>th</sup> July. Great event and good fun. Well attended.</p> <p>Ian Willis went to a seminar at Preston Street PS. It was very enlightening and they had a real mixture of speakers, parents and organisations looking at the psychology of play and areas of play. Making spaces for 1-1 and group work. Studies done on the use of sand in play. Parents'park organisation got together and will try to keep it going but funding is an issue. Sciennes PS had match funding. Louise Caldwell is available to help schools and talk to parents. Taobh Na Pairce got funding but can't get it moving forward. They have Playbox in the meantime and it has been very well received by pupils and parents. Need to move play away from the restrictions of health and safety. Funded schools will be running open days.</p> </li> <li> <p><u>Edinburgh Early Learning and Childcare Academy</u></p> <p>Launched in August 2014 and the first group of modern apprentices have completed their first year. They are based in nursery classes,</p> </li> </ol>	<p>MW to arrange for access to presentations and resend</p> <p>AR to raise at CCwP</p>

	<p>nursery schools and early years centres across the authority and receive training from Edinburgh College. Programme being developed to meet future needs of the workforce.</p> <p>10. <u>Mentors in Violence Protection</u> First award ceremony has taken place with young mentors from Portobello, Craigroyston and Holyrood talking about the impact the programme is having on their schools and in developing them as leaders.</p> <p>11. <u>Integrated Children's Service Board</u> Looking at improving support for children with mental health difficulties.</p> <p>12. <u>Career Academy Scotland</u> Rebranding as Career Ready and they have a new website. All 23 high schools will be involved and each school will have at least 5 businesses linked to them over a two-year period. – have been sent out and are being well used by pupils and staff</p> <p>13. <u>New Portobello High School</u> Topping out ceremony has taken place. On track to open in the Autumn of 2016.</p> <p>14. <u>National Review of Early Years Workforce</u> Aileen McLean has been invited to participate as a member of the National Review of the Early Years Workforce. CEC cited as one example of the best early learning focuses within Scotland.</p> <p>15. <u>Various Parenting projects going on around the city and being well received</u></p> <p>16. <u>Kirsty Rosie</u> Congratulations on her appointment as Head of Additional Support Service in May</p> <p>17. <u>Games at The Hub</u> 1100 P6 pupils took part in this event and had the chance to enjoy taster sessions in many sports. Date for next year is 24<sup>th</sup> May.</p> <p>18. <u>ICT</u> A new contract was approved and CGI was successful. They will take over from BT next year.</p> <p>19. <u>Achievements and Awards</u> Congratulations to Gracemount PS, Tollcross PS and St Catherine's</p>	
5.	<p><b><u>Online Payments</u></b></p> <p>Nothing further to report. The project is tied up with the IT contract and the national framework. To be raised at CCwP as schools currently using it would not want it to be removed and other schools have parents asking for it to be rolled out.</p>	AR to raise at CCwP
6.	<p><b><u>Parent Representatives in Appeals Committee</u></b></p> <p>Moyra asked the parent council representatives to ask their parents to consider joining the appeals panels for placement and exclusion appeals. Meetings can last for a couple of hours and are held during the day There are now very few parents volunteering but with more reps there would be</p>	PC chairs to circulate to parents and get names back to MW

	less appeals for each to go to. Training is given. Any interested parties to email Moyra Wilson. Names go to Committee Services who are in charge of this part of the process. Won't be asked to sit on appeals for own school. Appeals are heard in the city chambers. Julie anne Sime was able to speak about her experiences as a parent rep on the appeals committee.	
<b>7.</b>	<p><b><u>Localities</u></b></p> <p>Currently, there are 5 neighbourhood groups and special schools. Services are now to be based in 4 localities around high schools and their cluster primaries with partner agencies e.g. health and police. Head teachers asked for localities to come into place from the beginning of the school session. This group would become South East and add Drummond though this needs to be checked as with the placing of Taobh Na Pairce. Proportional representation to CCwP has been suggested with North and South East having extra reps. Needs to be discussed at CCwP.</p>	<p>MW to check final list of schools in each locality.</p> <p>MW/AR to raise at CCwP</p>
<b>8.</b>	<p><b><u>Foster Care Recruitment</u></b></p> <p>Edinburgh is very short of foster carers and is very keen to recruit more. There are fees and allowances for every child which equates to a full time salary. Foster carers can request to be full-time, part-time or flexible and can request age ranges. It takes about 9 months to become a carer with preparation groups and training taking place at night and at weekends. MW will email more information and would ask parent council chairs to put out to parents.</p>	PC Chairs to circulate information to parents
<b>9.</b>	<p><b><u>Update on Schools in South Area</u></b></p> <ul style="list-style-type: none"> <li>Is there any confirmation on St Crispin's school being rebuilt on the Burdiehouse space?</li> <li>The Wisp development – 1190 houses with plans to include a two tier primary school but this is not in section 75</li> <li>Is Castlebrae rebuild to go ahead?</li> <li>Query raised earlier re Broomhill development</li> <li>Gracemount Primary School is to get funding from the Grange development. The developer contributions will fund two new classrooms.</li> </ul>	MW to speak to CMc re queries
<b>10.</b>	<p><b><u>Sharing Good Practice</u></b></p> <ul style="list-style-type: none"> <li>Items to be brought to next meeting</li> </ul>	
<b>11.</b>	<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>Gracemount PS – used to have parking wardens but they have disappeared. Can call and ask them to attend and also raise with community police</li> <li>Toabh Na Pairce – housing development next to school is impacting on safe entry to school for pupils. Planning was originally for two thirds housing and a care home but now all housing. Would like to know about contribution to the school for developing playground. I discussion with developers and councillors.</li> <li>Catchment issue as school is open to families in Lothians and Fife but only Edinburgh families have places. Longer term need to look at roll of Gillespie's with both Taobh Na Pairce and the new Morningside PS. Gillespie's set to be full by 2020. Billy McIntyre reports to committee on roll forecast and Crawford McGhie has all the latest projections. These are reviewed every December/January. South area is complex re development and</li> </ul>	MW to feedback any information on catchment

	<p>LDP.</p> <ul style="list-style-type: none"> <li>Staffing issues – down 2.03 staff, recruited 2 then another left. DHT is having to teach. Difficulty of recruiting Gaelic speakers and in getting supply staff in general.</li> <li>Where is the maintenance money from schools that have closed? Schools would need to check with their FM manager. Lindsay Glasgow has been in touch with Gracemount about this.</li> <li>Free School Meals – how is positive action money agreed now that all P1 – P3 are getting free meals. Based on attainment and FSM, report going to committee with recommended changes. Papers out 30/9.</li> </ul>	<p>Schools to contact FM</p> <p>AR to feedback from committee</p>
12.	<p><b><u>AOCB</u></b> CCwP on 1/10 – Alex Ramage and Ian Willis going as reps Alex will take forward issues from the South to the agenda planning meeting</p>	
	<p><b><u>Next Meeting – To be confirmed</u></b></p>	



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## ITEM 9.1

### REPORT TO CCWP September 2015

1. Member Support: We now have six Regional Advisors (Clare Wheeler from Edinburgh and Gwen Wells from Stirling have joined the team) and are now using EventBrite for information session bookings. We are also trialling on-line surgeries on specific topics, eg social media, as well as on-line workshops with our first online training session on Monday 5 October on PVG (see the SPTC website for more details). We currently have two sessions organised in Edinburgh, both on Parent Council Essentials at Flora Stevenson Primary on Monday 28 September and Carrick Knowe Primary on Wednesday 28 October. Both sessions starting at 7pm – book online or contact the SPTC office.
3. Parents Voice: We opened a survey on IT in schools in early September and plan another shortly on the draft National Improvement Framework.
4. Partnership Schools: Castleview Primary and Forrester's High are the first Edinburgh schools to participate in Partnership Schools. The two schools have submitted their draft Annual Plans and, once these have been finalised they will be shared with the rest of the school community for approval. We have also been in discussion with a high school which is interested in becoming part of the project and are looking for a further three schools to start next session (2016-17).
5. Staff: The post of Finance and Administration Officer is now being advertised on a 3 dpw basis. Interest is invited!
6. Insurance: There have been some changes to the terms and cover of the membership-linked insurance held by Edinburgh PCs:
  - **All-Risks**: the insurance limit (included as standard) has increased from £7,500 to £10,000
  - **Fidelity Guarantee**: the maximum period for discovery of loss is now 18 months. This means any loss which dates back more than 18 months will not be covered. In addition, the excess for losses discovered after 12 months is increased to £1000. These changes come about after significant claims on this part of the insurance, in some cases covering many years. This means committees will have to make sure they are careful and thorough in the way their finances are managed. Please visit the website for information on financial matters, or ask us for advice.
  - **Parent-led clubs and groups**: all out-of-school activity groups organised by Edinburgh PCs (for example after school clubs, homework clubs) are covered on a blanket basis subject to the group following all relevant child protection legislation and guidance. One-to-one tuition or care is excluded from this cover.
7. AGM/Annual Lecture: The nomination process for directors has started ahead of the AGM in March. The AGM will be scheduled alongside a lecture on the topic of Developing the Young

Workforce and alternative routes through education, training and work. The likely venue is Edinburgh. Lindsay Law is currently on the Board of SPTC.

8. Scottish Government:

- SPTC will be encouraging parents to find out about the National Improvement Framework, running surveys and feeding into the consultation.
- SPTC was asked to comment on the **Developing the Young Workforce (DYW): guidance for school/employer partnerships**.
- We have been asked to be part of a virtual reference group on revisions to **Included Engaged and Involved** guidance.

9. National Government: We were approached by the Scotland office for a meeting around the proposed changes to legislation around industrial action for public servants (specifically teachers). They were looking for a perspective from parents regarding the proposals. A PV survey was launched on the topic and a response made.

10. Education Scotland: There has been a lot of activity with ES over recent months:

- Learning Festival, 23/24 September: We will be part of a stand alongside NPFS, Education Scotland, Scottish Government and the SPION group during the two days, with a small number of guest organisations being given time on the stand. We are also running a workshop on Partnership Schools with a small team from Ireland.
- HGIOS: The latest iteration of HGIOS will be launched at the learning festival. This places a much greater emphasis on involvement of parents and family learning than previously.
- Initial Teacher Education workshop: we attended a half day workshop with various parent organisations, ES and two of the universities to discuss how they address parental involvement within their programmes and how we can work together
- CfE Briefing: we were asked to comment on a draft Guidance Note on Parental Involvement.
- We were asked to comment on a draft questionnaire for parents on their use of ParentZone and are part of a strategic reference group around the further development of the site.

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21 September 2015